

OUTLINE

AUDIT AND ACCOUNTING

- Bonding of employees
- Certifying Officers and Agent Cashiers
- Shortage or Loss of Funds

ALIENS

- Citizenship
- Defection
- Deportation
- Disposal
- Employment
- Entry
- Passports, Visas
- Registration
- Status

APPROPRIATIONS

- Allotments
- Availability
- Budget
- Hearings

BUILDINGS AND GROUNDS

- Acquisition
- Damage
- Disposal
- Maintenance and Construction
- Space
- Utilities and Services

CLAIMS

- Travel
- Accident
- Tort Claims
- REC

CONFIDENTIAL FUNDS

CONTRACTS

ESPIONAGE LAW

INSURANCE

GEHA

INVENTIONS

MEDICAL

Mental Illness - commitment
Rest and Rehabilitation

PAY AND ALLOWANCES

PERSONNEL

Contract
Education and Training
Employee Activities
Termination

PROPRIETARY

TAXES

Tax Exempt
Cover

TRANSPORTATION

Personnel and Dependents
Personal Household Goods, Automobiles

TRAVEL

VEHICLES



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